

**ANDHRA PRADESH HORTICULTURAL UNIVERSITY  
ADMINISTRATIVE OFFICE, VENKATRAMANNAGUDEM  
P.O.BOX.NO.7, TADEPALLIGUDEM – 534 101, WEST GODAVARI DISTRICT**

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Advt.No.1/RC/2011, dt: 29-07-2011

Applications in the prescribed form along with the Registration Fee of Rs.1000/- (Rs.500/- for SC/ST) are invited for the under mentioned post in the Pay band of Rs.37,400-67,000 + 10,000 (AGP) ( AP Revised UGC Pay Scales of 2006). Candidate should possess the prescribed qualifications as on the date of this notification.

**Registrar - 1 Post**

**Qualifications**

**Essential**

- a. Bachelor's Degree in Horticulture/Agriculture/Related Sciences.
- b. Ph.D Degree in Horticulture/Agriculture
- c. Minimum of twenty years of experience in teaching/research/extension in Horticulture/ Agriculture/Related sciences, out of which at least five years should be as Professor/Principal Scientist/Associate Director or equivalent rank.
- d. Minimum of 5 years of administrative experience as head of the station in a responsible management position dealing with academic matters/research and extension management/service matters and financial matters.

**Desirable**

- a. Unblemished record throughout the career in the past.

**GENERAL INFORMATION**

The term of appointment 3 years from the date of assumption of charge or till the incumbent attains the age of superannuation i.e. 60 years, whichever is earlier.

Selected candidates shall be governed by A.P.Horticultural University (Conditions of Service) Statutes 2007 and they are eligible for new Contributory Pension Scheme of the University and such other conditions as may be prescribed by the University from time to time (other than those who are under ANGRAU service as on 1.9.2004).

The University reserves the right not to fill the vacancy notified. Prescribed application form can be obtained from the University on payment of Rs.250/- (Rs.150/- for SC & ST) in person or through a crossed demand draft in favour of COMPTROLLER, A.P HORTICULTURAL UNIVERSITY, VENKATARAMANNAGUDEM payable at TADEPALLIGUDEM, WEST GODAVARI DISTRICT, ANDHRA PRADESH on any nationalized bank. NO MONEY ORDER/POSTAL ORDER SHALL BE ENTERTAINED. For obtaining applications by post, a self addressed and stamped envelope of Rs.40/- of size 35 X 15 Cm. should be enclosed to the requisition letter. The envelop containing the requisition for application form should be superscribed "REQUISITION FOR APPLICATION OF REGISTRAR POST" and sent to "THE REGISTRAR, A.P.HORTICULTURAL UNIVERSITY, VENKATRAMANNAGUDEM, POST BOX NO.7, TADEPALLIGUDEM – 534 101, WEST GODAVARI DISTRICT, ANDHRA PRADESH. Such applications should reach the undersigned on or before **18-08-2011 at 4.00 PM**, but the applications received after **18-08-2011, 4.00 PM** cannot be entertained. The sale of applications begins from **01-08-2011**. The last date for sale of applications is **13-08-2011**. The University is not responsible for late receipt of applications due to postal delay.

1. For reckoning the required experience for the post, the experience in the concerned subject or discipline in teaching or extension or research shall only be considered as relevant experience.
2. The applicants should mention service particulars if they were promoted under Career Advancement Scheme/Merit Promotion Scheme in Employment Record.
3. Certified copies of degree or provisional certificates and marks sheet/transcripts should be enclosed to the application. The originals shall be brought at the time of interview.
4. The Registration fee may be sent along with the filled in application through a crossed demand draft in favour of COMPTROLLER, A.P.HORTICULTURAL UNIVERSITY, VENKATARAMANNAGUDEM payable at TADEPALLIGUDEM, West Godavari District, Andhra Pradesh on any Nationalized Bank, NO MONEY ORDER/POSTAL ORDER SHALL BE ENTERTAINED.
5. While filling up of the application form Part 'B'.
  - i. Under item No.2 (meant for details of qualifications) the period of studies should be indicated clearly with date, month and year of joining and leaving studies. If any of the applicants did their M.Sc. or Ph.D. by research, it should be clearly indicated.
  - ii. Under item No.6 (meant for employment record) the details of service rendered by the applicant in different cadres with date, month and year of appointment and scale of pay drawn. The period of study during the service should be indicated clearly.
  - iii. Service rendered outside APHU if any should be clearly indicated.
  - iv. A certificate showing proof of service/experience outside APHU should be enclosed.
  - v. Enclose 5 sets of Research Publications.
6. Applicants other than those in the service of APHU should send their applications through proper channel so as to reach the University within the prescribed date.
7. The inservice candidate of APHU may send their applications directly.
8. The applicants should appear for interview when called at their own cost.

Venkatramannagudem  
Dt.29-07-2011

Dr.K.PURUSHOTHAM  
REGISTRAR i/c

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**REGISTRAR - 1 Post**

Pay Band: Rs.37,400-67,000 + 10,000 (AGP) ( AP Revised UGC Pay Scales of 2006)

Information pertaining to cost of application, registration fee, qualifications, experience etc., is available on the website [www.aphu.edu.in](http://www.aphu.edu.in) The sale of applications begins from 1-8-2011. Last date for sale of applications is 13-8-2011. Last date for receipt of filled in applications is 18-8-2011 at 4.00 P.M.

Venkatramannagudem  
Dt.29-07-2011

Dr.K.PURUSHOTHAM  
REGISTRAR i/c